

# The Travel Stop, LLC

## Terms and Conditions

**PASSENGER INFORMATION:** Passengers are responsible to ensure that The Travel Stop, LLC has the correctly spelled name, address, email, and other pertinent information for all passengers. Names printed on the invoice must exactly match the first and last name written in their passport, driver's license and/or birth certificate (middle names or initials are not needed). The Travel Stop, LLC will not be responsible for passengers who do not receive an invoice or documents due to inaccurate information.

**DEPOSIT PAYMENTS:** All deposit payments are determined by the supplier. Airfare requires instant purchase; therefore full price of airfare is due at time of reservation. Airfare is not refundable as cash. All airfare cancellations are subject to the terms and conditions of the airline.

**CHANGES AFTER DEPOSIT:** A \$25 fee for each adjustment plus any additional expenses imposed by suppliers. Airline amendments are subject to a \$25 fee plus airline re-booking fees of up to \$250 per ticket. A change of destination represents a cancellation, and will be subject to full cancellation fees.

### **FINAL PAYMENTS:**

All final payments are determined by the supplier. Final payment dates will be included in your deposit confirmation package. Airfare requires instant purchase, therefore full price of airfare is due at time of reservation.

*Payments made within 30 days of departure must be by credit card only.*

**LATE PAYMENTS:** If there is any outstanding balance by the final payment due date listed on your invoice, all travel services will be subject to immediate and automatic cancellation and subject to the suppliers cancellation penalties.

*Payments made within 30 days of departure must be in the form of a credit card only.*

**CANCELLATION POLICIES:** Once a partial or full payment has been made, cancellations will only be processed after being accepted in writing. Cancellation terms will be applied based on the date that the written cancellation is received. All cancellation fees are determined by the supplier and will be included in your deposit confirmation package. If cancellation is made prior to final payment due date, a \$50 agency fee is added. If cancellation is made after final payment is made, a \$100 agency fee is added.

**AIRFARE REFUNDS:** Airfare refunds are not offered by The Travel Stop, LLC. Airfare cancellations are subject to the terms and conditions of the airline.

**PRICES:** All prices for tours, cruises, and other lodging accommodations are per person and based upon double occupancy unless stated otherwise. If traveling alone, The Travel Stop, LLC will put forth every effort to arrange roommates, where specified. If a roommate can not be assigned and passenger chooses not to pay the additional single room supplement fee, all payments will be refunded, excluding all airfare.

**CREDIT CARD PAYMENTS:** We accept Master Card and Visa. Credit card charges will be accepted by phone. Final payment will be processed only after cardholder's signature is on file.

**RETURNED CHECKS:** All returned checks are subject to a \$25 fee.

**DOCUMENTS:** A complete street address is required for mailed documents (Post Office Box numbers cannot be used). Most airline tickets are now issued electronically (e-ticket). If your tickets are issued as paper tickets, The Travel Stop, LLC will mail them once we have received them. The Travel Stop, LLC is not responsible for the late arrival of supplier documents. If extra fees are required for fast delivery of tickets, The Travel Stop, LLC must receive payment from traveler prior to documents being shipped.

**CHANGE OF DATE:** Before final payment date, any change of date is at the supplier's discretion. Change of date is based solely upon availability. Passengers will pay any additional fees if appropriate. A change of date after full payment constitutes a cancellation, and will be subject to full cancellation penalties.

**LAST-MINUTE RESERVATIONS:** Reservations must be made no later than 30 days prior to departure. Bookings received 30 days or less prior to departure will include a \$50 last-minute booking fee. If requested services cannot be confirmed, deposit and booking fee will be refunded. If services are confirmed, final payment is due immediately and all applicable cancellation penalties will apply thereafter. Payments made within 30 days of departure must be by credit card only. Full payments are required at time of booking.

**CHANGES AFTER DEPARTURE:** The cost of any changes or additions will be at the local rate at the time of the amendment, not per The Travel Stop's website, fliers or brochures and must be paid by the passenger. Changes are subject to additional fees.

**AIRFARE:** Once issued, tickets are non-refundable. The Travel Stop, LLC is not responsible for penalties incurred for tickets, international or domestic, due to schedule and/or flight changes. Any replacement air arrangements and airfare will be the sole responsibility of the passenger. The Travel Stop, LLC is not responsible for cancellation of flights and delays in trip due to interrupted airfare. We suggest you contact the carrier several weeks prior to departure for seat assignments. Passengers are responsible to reconfirm their flights 72 hours prior to departure for all flights.

**NAME CHANGES:** Name changes required for airfare are considered a cancellation and are subject to full cancellation penalties and rebooking in the new name. Reservations are subject to availability at the time of rebooking. Once full payment is received, airline tickets will be issued. Subsequent name corrections will be subject to an airline rebooking fee of up to \$250 per ticket plus any additional fees required by The Travel Stop, LLC. The Travel Stop, LLC will not be held responsible for the denial of services by a carrier due to any name discrepancy. Name changes must be advised in writing.

**LODGING ACCOMMODATIONS:** Any accommodations provided by The Travel Stop, LLC for lodging profiles are based upon information provided to The Travel Stop, LLC by lodging suppliers and their representatives, including images and descriptions of individual properties. The Travel Stop, LLC does its best to maintain current information, however is not responsible for any inaccuracies, changes in description details or amenities, or images provided by third parties.

**MEALS:** Meals are as specified in each itinerary. Meals are not included unless specifically stated in the itinerary.

**OPTIONAL SERVICES:** Optional services including tours, transfers and travel insurance may be purchased at the time of your initial deposit or with your final payment. Once final payment has been made, options cannot be added.

**LUGGAGE:** For flights to/from the USA, most airlines permit two pieces of checked luggage each weighing up to 50lbs. However, airline policies vary and may change at any time. The Travel Stop, LLC is not responsible for any excess luggage/ weight charges levied by an airline. The Travel Stop, LLC shall not be held responsible for any damage to or loss of luggage/personal items. All damage/loss must be reported at time of incident and documented in writing by local authorities for submission to the insurance company.

**TRAVELERS WITH SPECIAL NEEDS:** Passengers who require particular assistance must travel with a qualified travel companion as assistance for walking, dining, getting on/off transportation vehicles or any other personal requirements can not be guaranteed. Passenger's necessity for unique attention must be notified to The Travel Stop, LLC at time of booking. We will make reasonable efforts to accommodate passengers with specific needs but are not responsible for denial of services by any of our suppliers.

**PASSPORTS AND VISAS:** Passengers are responsible for ensuring that they have the proper travel documents before departure. The Travel Stop, LLC is not responsible for passengers who are denied travel due to improper identification.

**TRAVEL PROTECTION & INSURANCE:** The cost of your trip may increase, due to personal emergencies that may affect your travel plans. Comprehensive trip insurance is therefore highly recommended by The Travel Stop, LLC. Your premium is related to your trip cost, so you don't have to worry about being over-insured.

**RESPONSIBILITY:** The Travel Stop, LLC and its representatives act only as independent contractors acting on behalf of neither the customer nor the suppliers and principals. All exchange orders, coupons, and tickets are issued subject to the terms and conditions of the supplier under which such means of transportation, accommodations, and other services are offered or provided. The issuance and acceptance of such documents shall be deemed to be consent to the further conditions. The Travel Stop, LLC does not own nor operate the hotels, transfer companies, airlines, cruise lines, or any other service providers which compose their vacations, and will not be held responsible for changes and/or cancellations for any reason by airlines, hotels or cruise ships.

A) The Travel Stop, LLC shall not be in any way liable for injury, damage, loss, accident, delay, or irregularity in any vehicle, or through the act of default of any company, or person engaged in conveying passengers, or of any hotel proprietor, personnel, servant or any other person otherwise in connection therewith.

B) The Travel Stop, LLC shall not be held responsible for potential risks and hazards associated with travel to destinations included in the passenger's itinerary, where injury, delay, or unanticipated events may occur. The Travel Stop, LLC shall not assume responsibility for standards of quality, hygiene, political stability, cuisine, sanitation facilities, cleanliness, telecommunications facilities, methods of conducting business, emergency medical evacuation, treatment, or medical services found in these destinations. Travel to these areas may entail risks including but not limited to the hazards of traveling in politically unstable areas, civil disturbances, war, and arbitrary changes mandated by government authorities or private concerns. It is the responsibility of the passenger(s) to check with the U.S. State Department, Consular Information, <http://travel.state.gov/travel/warnings.html> for any current advisories and updates to the destinations on their itinerary. The Travel Stop, LLC shall be held harmless from any and all liability in connection with the foregoing.

C) The Travel Stop, LLC cannot accept responsibility for loss or expense due to delay or changes in transportation schedule or other causes. The Travel Stop, LLC shall not be held responsible for potential loss of services due to inclement weather conditions. We are not responsible for circumstances beyond our control, including without limitation acts of omissions of others, atmospheric conditions, or acts of God.

D) Each exchange voucher and ticket is to be regarded as one contracted by or on behalf of the particular company or person named on it.

E) The Travel Stop, LLC is not responsible for any discrepancies with a supplier's terms and conditions. The Travel Stop, LLC will protect all clients' rights to its best ability.